

**IMPERIAL COLLEGE**

16, BOULEVARD VICTORIA, FOREST - SIDE - TEL: 676 1617

Website: www.imperialcollege.mu

**CIRCULAR NO 3**

23<sup>rd</sup> January 2019

**GRADES 10 - 13**

Dear Parents/Students,

Please find below, a circular from the educational authorities together with an eligibility Conditions Form to be completed and returned to this office by **Wednesday 30<sup>th</sup> January 2019**.

---

---

**Payment of October/November SC/HSC/GCE Examination Fees Eligibility Conditions**

- 1 Government will meet the full cost of the SC/HSC/GCE examination fees ONLY for school candidates who are attending State, Private Grant-Aided and Private Fee-Paying Secondary Schools registered with the PSEA and who are sitting for the above examinations for the first time,
- 2 The above is subject to
  - i) The candidate having an attendance level of at least 90% and eligibility conditions as detailed below, and
  - ii) The candidate NOT attaining the age of 21 during the year in which he/she sits for such examinations
- 3 The measure is applicable to school candidates sitting for the SC/GCE 'O' level Examinations in October/November in up to EIGHT subjects or the HSC/HSC Pro/GCE 'A' level examinations in October /November in up to FIVE subjects  
For students sitting for the HSC/HSC Pro/GCE 'A' Level Examinations, a maximum of FOUR Principal subjects and General Paper/Global Perspectives (GP) is covered under this scheme
4. In Order to benefit from the full payment of examinations fees, Grade 11 and Grade 13 candidates would need to reckon attendance levels of at least 90% in the year of examinations and in the preceding year i.e. Grade 10 or Grade 12, as applicable. The period covered will thus extend from the day of their admission in Grade 10 or Grade 12, as applicable, up to the day the Cambridge October/November SC/HSC examinations time table, as applicable, is officially issued to them the following year.
5. The 90% attendance rate will entail absences of not more than 15 days cumulated during the academic year, excluding internal examinations periods, days of official school holidays, absences due to prolonged illness supported by medical certificates and, for school candidates sitting for the May/June GCE 'O' / 'A' Level examinations, absences strictly on the days of examinations as per the examinations time table.
6. In the case of prolonged illness, the Medical Certificate should be submitted on the day the student resumes school after the period of illness and in no case, will such Medical Certificate be accepted if submitted later than 5 days after the first day of resumption.

7. Where a student has already exceeded the number of absences allowed as at end of June of the year in which he/she is sitting for the examinations, the Responsible Party would have to pay the examination fees to the MES, failing which the entry would not be forwarded to the Cambridge International Examinations (CIE).
8. Furthermore, where payment would already have been effected to CIE, Responsible Parties will be required to make a refund to MES in case of
  - i) Non-compliance with the 90% attendance requirement as computed at the end of the year;
  - ii) Withdrawal from one or more subjects/ withdrawal from the examination beyond the month of July; and
  - iii) Absences from the examinations for one or more subjects except for absences due to illness supported by medical certificates.
9. The payment will consist of the total amount paid by MES for the subject(s) or examination as applicable. Cancellation fees claimed by CIE will also be applicable in cases of withdrawal.
10. Responsible Parties of school candidates should return to the school the Eligibility Conditions Form, duly filled in and signed, failing which the entry of the candidate for the examinations would not be processed.
11. In regard to students competing for scholarships, the provisions made under Regulation (24) of the Education Regulations 1957 will remain applicable.

.....  
**V.R. BOODHOO**  
 Rector

.....  
**S. RAMSAMY**  
 Deputy Rector

**MEMO**

**TO BE DETACHED AND RETURNED TO AREA SUPERVISOR BY WEDNESDAY 30<sup>th</sup> JANUARY 2019**

We acknowledge receipt of Circular No.3 and shall comply with.  
 Name of Responsible Party: .....  
 Name of Student: .....  
 Grade: .....

Signature: .....  
 Signature: .....  
 Date: .....